

Crafter Application
Kapu'uola Event – May 6, 2017
At Pu'uokapolei 2 PM – 7 PM



Company Name: _____
Contact Person: _____
Address: _____
Phone: _____ Email: _____
Website: _____
GE License #: _____

Please indicate what category or categories your products fall under:

- | | | |
|---|---|---|
| <input type="checkbox"/> T-shirts | <input type="checkbox"/> Handbags/Totes | <input type="checkbox"/> Holiday Decor |
| <input type="checkbox"/> Fine Art | <input type="checkbox"/> Pillows | <input type="checkbox"/> Clothes |
| <input type="checkbox"/> Photography | <input type="checkbox"/> Packaged Gourmet Items | <input type="checkbox"/> Jewelry: _____ |
| <input type="checkbox"/> Notecards/Stationary | <input type="checkbox"/> Lauhala Items | <input type="checkbox"/> Other: _____ |

Please describe the products you plan to sell and anything we should know about your booth setup.

No Food or Beverages can be sold or cooked under crafter tents.

Participation Fees:

Tent is NOT provided

\$25 plus a donated gift package
to be used for raffle.

Crafter brings in own tent. Tent by crafter
must be no larger than 10 x 15.

\$50 no gift package

Payment method: Enclosed is my check Charge my credit card Visa MC

Credit Card #: _____ Exp. Date: _____ Security code: _____

Name (as it appears on credit card): _____

Authorized Signature: _____ Date: _____

Please make checks payable to *Ulu A'e Learning Center*.

I have read and will abide by all guidelines listed on attached sheet. I hereby waive, release and hold harmless Ulu A'e, its employees, volunteers, agents and partners from any and all liability, claims, costs or damages (including but not limited to personal injury, property damage, or monetary loss) which may arise from my participation in this event.

Print Name

Signature

Date

Please return this form by **April 15, 2017**
By mail: **P.O. Box 700646, Kapolei, HI 96707**
By email: **sweetstatt.hawaii@gmail.com**

For more information, contact vendor coordinator **Kelsie at (808) 797-1217**

Crafter Rules and Agreement

Product and Exhibit

1. Exhibitors and booth locations are accepted and assigned on a first come first serve basis through the application process.
2. All items must be created by the exhibitor. If item is not, please contact us to be sure no other vendor is selling your product (i.e. Lularoe, 31 bags Scentsy or other MLM products)
3. Exhibitors may only show and sell work from the category in which they have been accepted.
4. No obscene or illegal items will be allowed.
5. No sale of explosives, firearms, ammunition or flammables.
6. Generators are allowed.
7. Vendors with GE licenses are responsible for HI sales tax.
8. Each seller is required to keep area clean and to remove all trash upon exit.

Booth Display and Set-Up

- 1.) Set up is from 12 – 1:30 PM.
- 2.) Vendors provide own tent, tables, chairs and tent weights.
- 3.) All exhibitors will be located along the edge of the pu'u. All spaces are on grass. Some spots are uneven. All spots are assigned. See event coordinator for booth assignment.
- 4.) Booth space is limited to a tent size no bigger than 10 x 10 feet.
- 5.) All tents must be set up and broken down by exhibitor.
- 6.) You may bring signs and banners for your booth.
- 7.) Breakdown must not occur any earlier than the end time of the event.
- 8.) Absolutely no driving on grass. All items must be carried or brought in by hand truck.

Crafter Check In

- 1.) Exhibitors only need to check in with the event coordinator if unsure on booth location.
- 2.) All exhibitors MUST sign crafter application and accept rules and waiver clause.