

# Crafter Application

Makahiki ma Kapolei Event – December 17, 2016

At Pu'uokapolei 8 AM – 1 PM



**ULU A'E**  
LEARNING CENTER

Company Name: \_\_\_\_\_  
Contact Person: \_\_\_\_\_  
Address: \_\_\_\_\_  
Phone: \_\_\_\_\_ Email: \_\_\_\_\_  
Website: \_\_\_\_\_

Please indicate what category or categories your products fall under:

- |   |   |   |
|---|---|---|
| <input type="checkbox"/> T-shirts             | <input type="checkbox"/> Handbags/Totes         | <input type="checkbox"/> Holiday Decor  |
| <input type="checkbox"/> Fine Art             | <input type="checkbox"/> Pillows                | <input type="checkbox"/> Clothes        |
| <input type="checkbox"/> Photography          | <input type="checkbox"/> Packaged Gourmet Items | <input type="checkbox"/> Jewelry: _____ |
| <input type="checkbox"/> Notecards/Stationary | <input type="checkbox"/> Lauhala Items          | <input type="checkbox"/> Other: _____   |

Please describe the products you plan to sell and anything we should know about your booth setup.

\_\_\_\_\_  
\_\_\_\_\_

**No Food or Beverages can be sold or cooked under crafter tents.**

## **Participation Fees:**

Tent is NOT provided

- \$25 plus a donated gift package  
to be used for raffle or prizes

Crafter brings in own tent. Tent by crafter  
must be no larger than 10 x 15 and must  
be white.

- \$50 no gift package

Tent is provided

- \$125 plus a donated gift package  
to be used for raffle or prizes

Tents provided by Ulu A'e are 10 x 10. Set  
up and breakdown is included by Ulu A'e

- \$150 no gift package

Payment method: Enclosed is my check      Charge my credit card      Visa      MC

Credit Card #: \_\_\_\_\_ Exp. Date: \_\_\_\_\_ Security code: \_\_\_\_\_

Name (as it appears on credit card): \_\_\_\_\_

Authorized Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Please make checks payable to Ulu A'e Learning Center, PO Box 700646, Kapolei, HI 96709

I have read and will abide by all guidelines listed on attached sheet. I hereby waive, release and hold harmless Ulu A'e, its employees, volunteers, agents and partners from any and all liability, claims, costs or damages (including but not limited to personal injury, property damage, or monetary loss) which may arise from my participation in this event.

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

Please return this form by **December 5, 2016** to:

By mail: **P.O. Box 700646, Kapolei, HI 96707**

By email: **ulualearningcenter@gmail.com**

For more information, contact **ulualearningcenter@gmail.com**

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# **Crafter Rules and Agreement**

### **Product and Exhibit**

1. Exhibitors and booth locations are accepted and assigned on a first come first serve basis through the application process.
2. All items must be created by the exhibitor.
3. Resale of wholesale items is NOT permitted.
4. Exhibitors may only show and sell work from the category in which they have been accepted.
5. No obscene items will be allowed.
6. Generators are allowed.

### **Booth Display and Set-Up**

- 1.) All exhibitors will be located along the edge of the pu'u. All spaces are on grass. Some spots are uneven. All spots are assigned. See event coordinator for booth assignment.
- 2.) Booth space is limited to a tent size no bigger than 10 x 15 feet.
- 3.) All tents that are brought in by exhibitors must be white in color and set up and broken down by exhibitor.
- 4.) Exhibitors who choose to have Ulu A'e provide tent, will NOT need to break down or set up tent.
- 5.) You may bring signs and banners for your booth.
- 6.) You may set up as early as one hour before the event begins, earlier if requested.
- 7.) Breakdown must not occur any earlier than the end time of the event.
- 8.) Absolutely no driving on grass. All items must be carried or brought in by hand truck.

### **Crafter Check In**

- 1.) Exhibitors only need to check in with the event coordinator if unsure on booth location.
- 2.) All exhibitors MUST sign crafter application and accept rules and waiver clause.